

Buckminster Primary AGM AGENDA & MINUTES

October 9th 2019 at 2.15pm – In snug (present: Clare Smith, Samantha Gough, Nicola Wright)

Action	Notes	Update / Action to follow up
Review Agenda	Distribute at meeting	-
Apologies	Received : Tracey Zachowicz , Rosie Smith, Lucy Griffin Stiff, Lyndsey Shaw	No other apologies received
<u>Roles & Responsibilities</u> <ul style="list-style-type: none"> • Chair • Vice-Chair • Treasurer • Secretary 	LGS stepping down as Chair	<u>Self-Nominated in Meeting</u> <ul style="list-style-type: none"> • Chair – Sam Gough • Vice-Chair – Clare Smith • Treasurer – Viv Ly (continue) • Secretary – Clare Smith (continue)
Email updates to add to group	Add Rosie Smith Add Viv Ly Note to go out to parents to op in or out	NW to email parents to opt in / out of PTA emails
Financial Review	Distribute / share at meeting	2018/19 raised approximately £3445 (net £1680 after payments for school trips, spinney, uniform, diaries, Christmas gifts) Full details available – see C Smith for information
Events Review for 2019/20	Create a plan for ongoing discussion	<ul style="list-style-type: none"> • Halloween Raffle (instead of disco – due to lack of volunteers on Friday 1st Nov) – Halloween baskets to be raffled (donated by Mrs Q) <i>*if volunteers available to run disco – please contact PTFA</i> • Christmas Disco 13th Dec tbc – separate meeting tbc to discuss details <ul style="list-style-type: none"> • Christmas decorations – made by children for school tree <ul style="list-style-type: none"> • Event planning meeting tbc (November) • Stay & Play – after school (tbc) – Jan 2020
General ideas & discussion for fund raising	Colour Run?	Suggested - 5km fun-run / mud-run at Buckminster football field
PTA Focus / Project for 2019/20	<ul style="list-style-type: none"> • Reaction Wall • Technology Proposal • Any other suggestions? 	<ul style="list-style-type: none"> • Funding for reaction wall was not supported by the PTFA • Proposal TBC - Match funding to be used for new laptops / ipads in school + 25% of ongoing funds raised annually (approx. £750) to be used for tech renewal - Proposal to be drafted and sent to the PTFA for feedback
AOB & Next Meeting	Request for evening meetings	Suggested alternate meetings between afternoons and evenings. Next Meeting - Friday 15 th November 6.30pm – Tollemache Arms