

Buckminster Primary PTFA AGENDA

November 15th 2019 at 6.30pm – Tollemache Arms

Attending: Samantha Gough, Clare Smith, Becky Lewis, Rosie Smith, Viv Ly, Karen Kemp, Lyndsey Shaw, Helen Robinson, Faye Watchorn, Nicky Wright

Agenda	Notes	Update
Apologies	Lucy Griffin Stiff, Mrs Bidwell	
Recap AGM minutes	Discussed through meeting	No outstanding actions
Funds Request - COMPUTING	<p>PHASE 1 - PTFA to purchase 5 refurbished laptops @£290 each from The Grantham Computer Shop - i5, 8GB, SSD machines Plus Laptop storage unit @£430 Plus 4 refurbished IPAD(3 or 4s) @£100-£120 each Total – approx. £2300 - £2500 <i>(We have received roughly this amount from VM Ware in match funding in 2019)</i></p> <p>PHASE 2 (2020) – To spend any subsequent match funding amount from VM Ware on a mix of laptops and IPADS to replace / replenish current stock £2300-£2500</p>	<p>Positive discussion – agreed this is great use of PTFA funds. Questions regarding sourcing of laptops and iPads – CS explained issues / concerns CS to send out request to all PTFA to vote Update – Email sent out RS, VL & HR have contacts who may be able to support school computing in the future. Will feed back.</p> <p>Phase 2 agreed in principle – to be reviewed once Phase 1 complete to understand what is needed.</p>
Funds Request - READING	<p>PHASE 1 - Further to OFSTED latest updates – huge focus on reading in schools. Currently BPS provision is lacking books from the OFSTED approved scheme throughout the school – especially in KS2 Request £1750 (summer fair funds 2019) to purchase books from OFSTED approved scheme</p> <p>PHASE 2 – request £1750 (summer fair funds 2020) to purchase books to complete the scheme and fill gaps</p>	<p>Positive discussion regarding this discussion. Question regarding volume discount? CS to follow up with DC – discussed with DC discount already in place CS to send out request to all PTFA to vote – EMAIL Sent out</p> <p>Phase 2 agreed in principle – to be reviewed once Phase 1 complete to understand where gaps are.</p>
Christmas activities PROPOSAL MORE VOLUNTEERS NEEDED for the event	<p>After school Christmas event – 13th December (TBC)</p> <ul style="list-style-type: none"> • Christmas Tattoos (LS, RO, RS) • Christmas Donuts (Krispy Kreme school scheme) Clare • Christmas games – find Santa / Hook the reindeer / Name the Elf – SG • Christmas Sweets – Marshmallow snowmen (FW) • Chocolate Tombola (CS) • Tombola (NW) • Christmas Raffle (Tickets during week – Y6) • Christmas Decorations (KK) • Christmas Lucky Dip (VL donate – need volunteer – Y6) <p>Suggestions and ideas welcome (simple to run)</p>	<p>Stalls allocated to PTFA members Date Friday 13th (CS final confirmation with DC) UPDATE – Date OK & hall available 2.30pm Time 3.30pm – 5.30pm (set up from 3pm) – CS to confirm times with DC - OK Flyer to go out – SG to create and send to NW Go on bites – NW Tattoo kit – PTFA buy a kit (SG&CS) Purchased Kit and Xmas tattoos Check with RO to do tattoos (SG) Raffle prize request on Bites (NW)</p>

Event planning - 2020	<p>Currently have –</p> <ul style="list-style-type: none"> • Raffles – Easter (Karen / Mrs Quanborough) • Idea for a 5km run (April) To go on the bites / route / bbq / trophies / stalls / marshalls / insurance / First aiders / PA system • Stay and play after school sessions (Half termly) • Summer Fair (June) <p>TBC 2020/21</p> <ul style="list-style-type: none"> • Joules Event – FW to look into it (could it be at Buckminster Barn?) • Quiz night?? (May) – for 2020/2021 • Wreath workshop Christmas 2020 (FW) <p>Ideas / Suggestions welcome</p>	<p>Raffles to be run through the year – Easter / Halloween / Summer / Christmas (KK/JQ)</p> <p>5KM fun run – idea discussed. Meeting early 2020 to organise</p> <p>CS / SG to organise stay and play (1-2 volunteers needed on the day)</p> <p>Summer Fair – Organise after Easter</p>
AOB & next meeting	<p>28th November 7pm at Tollemache Arms Buckminster</p> <p>Race Day tickets to be sold via Lyndsey Shaw</p> <p>PTFA minutes to be added to website and link/note on Bites</p> <p>Continue with PTFA termly updates</p> <p>Ask again if parents want to be added to PTFA updates</p> <p>Barometer to show funds raised through the year</p>	<p>Christmas update meeting (all welcome)</p> <p>LS to pass on details to school</p> <p>CS / NW to organise</p> <p>SG / CS</p> <p>NW on Bites</p> <p>CS/SG to ask DC if WW to make</p>